

**MINUTES OF BIBURY PARISH COUNCIL MEETING HELD IN THE  
ARLINGTON BAPTIST CHURCH ROOMS,  
ON TUESDAY 12<sup>TH</sup> DECEMBER 2023 AT 7PM**

Present: Cllr Craig Chapman (Chairman)  
Cllr Simon Brownless  
Cllr Michelle Holt  
Cllr John Phillips (arrived at 7.10 pm)  
Cllr Mike Pini  
Cllr Brian Skarda

Also Present: District Cllr David Fowles

**118/23. Apologies for absence.**

Apologies were received from Cllr Ann Haigh and County Cllr Lisa Spivey.

**119/23. Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)

There were none.

**120/23. Approval of the Minutes from the Parish Council meeting held on Tuesday 14<sup>th</sup> November 2023.**

*The minutes of the Parish Council meeting held on Tuesday 14<sup>th</sup> November 2023, were approved and signed as true record.*

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-nov-23-minutes.pdf?v=1701347338>

**121/23. To receive reports from the District and County Councillors.**

District Cllr David Fowles sent in a written report:

<https://www.biburyparishcouncil.gov.uk/uploads/district-cllr-david-fowles-report-december-2023.pdf?v=1702407467>

District Cllr David Fowles highlighted the following:

- Public Review of Publica (back office services for Cotswold District Council)
- Review of the District Council's Car Parking Strategy
- Reviewing of the budget and strategy plan
- Planning and Licensing – including the likelihood of an increase in charges.
- Reviews of Boundaries & Polling Stations.

**122/23. Highways**

**a. To receive the Highways Report from Cllr Craig Chapman**

Cllr Chapman presented the Members a written report:-

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-pc-highways-report-dec23.pdf?v=1702287628>

The Council briefly discussed the Vehicle Activated Sign by Bibury Farm, which will need to be replaced. It was confirmed that new signage will be installed for the Vehicle Recording Camera, to be installed near Randalls Cottage.

Gloucestershire Highways have said that the planned solution for the drainage issues at Arlington Row are not feasible. The Council requested that Cllr Craig Chapman challenge this conclusion and try to find a workable solution. **CC**

### **123/23. To receive an updated for the Parking Working Group**

Cllr Mike Pini asked if further bays for smaller coaches / mini busses could be installed, in the parking area opposite the Trout Farm.

Clarification is to be sought regarding parking the other side of the yellow lines by Arlington Mill/ Trout Farm.

There is a follow up meeting scheduled for the 15<sup>th</sup> December with Senior Officers from Gloucestershire Highways and Enforcement.

The Working Group are planning to then meet again in January.

### **124/23. To receive the Clerks Report.**

The Clerk sent the Members a written report prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/clerks-report-december-2023-14.pdf?v=1702373484>

### **125/23. Finance:**

#### **a. To agree payments in accordance with the budget.**

The Clerk sent the Members the December RFO reports prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/rfo-report-8th-dec-2023.pdf?v=1702373645>

*The Council approved the payments.*

#### **b. To approve the budget for Financial Year 2024/2025**

*The Council approved the budget for Financial Year 2024/2025*

<https://www.biburyparishcouncil.gov.uk/uploads/budget-for-2024-25.pdf?v=1702997079>

#### **c. To set the Precept for Financial Year 2024/2025**

*The Council agreed to set the Precept at £18,695, for Financial Year 2024/2025*

**126/23. Planning:**

**a. To consider any new Planning, Licenses applications or Enforcement issues.**

23/02660/LBC | Conversion of outbuilding to ancillary accommodation for the cottage, new single storey extension to link Forge Cottage and the outbuilding, and replacement of existing roof lights with conservation roof lights, adding new rooflights, handrail to existing staircase, amendments to fenestration (amendment to consent Ref. 17/02453/LBC) (part-retrospective) | **Forge Cottage** Arlington Green

*The Council agreed to support this application.*

23/03847/TCONR | Yew 1 (in the church grounds) - reduce top.15% to a final height of 10 meters. Hickory - fell (dead tree). Walnut - Remove lower branch towards building. Field maple - remove top (dead) or fell (if in poor health). Yew 2 (in the cottage grounds) - Fell. Willow - Crown raise and remove branch encroaching silver birch | **Church House** Church Road

*The Council agreed to support this application.*

**b. To receive an update on Planning application already considered.**

The report was circulated to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-planning-report-december-2023.pdf?v=1701943254>

**127/23. Councillor Submissions** (for notice of forthcoming events or reminders, no for discussion)

There may be a presentation prior to the beginning of the next meeting, on proposed plans for the development of land off Cemetery Lane.

Concerns were raised with regards an urgent request to replace the damaged post box by Glebe House.

**CLERK**

**128/23. Date of the next meeting of the Parish Council –13<sup>th</sup> February 2024.**

The date of the next meeting will be held on Tuesday 13<sup>th</sup> February 2024 in the Village Hall .

There being no further business the Chairman closed the meeting at 8.15 pm.