

# BIBURY PARISH COUNCIL

Clerk: Mrs Irena Litton. 34 Dozule Close, Leonard Stanley, Gloucestershire. GL10 3NL  
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To: Parish Councillor

Craig Chapman, Simon Brownless, Ann Haigh, Michelle Holt, John Phillips, Mike Pini and Brian Skarda

I hereby give notice of the Annual Meeting of the Parish Council that will be held in Bibury Village Hall **on Tuesday 14<sup>th</sup> May 2024 at 6.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

**All residents** of the Parish are welcome to attend and a period of up to 15 minutes will be available at the beginning of this meeting for members of the public to raise questions.

Dated: 3rd May 2024



Irena Litton  
Clerk to the Council

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## AGENDA

- 39/24 To elect a Chairman
- 40/24 Apologies (To receive apologies for absence).
- 41/24 Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)
- 42/24 To approve the minutes of the Parish Council meeting held on Tuesday 9<sup>th</sup> April 2024.
- 43/24. To agree roles within the Council.
- 44/24. To agree the representatives for Other Bodies.
- 45/24. To receive the Highways Report from Cllr Craig Chapman
- 46/24. Finance:
  - a. To agree payments in accordance with the budget.
  - b. To review the Asset register and confirm that the insurance is fit for purpose.
  - c. To receive the Internal Auditors report.
  - d. To confirm the Council is eligible to complete the Certificate of Exemption for Financial Year Ending 31<sup>st</sup> March 2024.
  - e. To approve the Annual Governance Statement for the Financial Year Ending 31<sup>st</sup> March 2024.
  - f. To adopt the Accounting Statement for the Financial Year Ending 31<sup>st</sup> March 2024.
  - g. To note the dates for the Exercise in Public Rights (3rd June – 12<sup>th</sup> July 2024).
  - h. To approve the direct debit payment for the subscription with the Information Commissioner's Office
- 47/24 Planning:
  - a. To consider any new Planning, Licenses applications or Enforcement issues.
  - b. To receive an update on Planning application already considered.
- 48/24. Date of the next meeting of the Parish Council – 11<sup>th</sup> June 2024.