

MINUTES OF THE BIBURY PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, ON TUESDAY 10TH SEPTEMBER 2024 AT 7.00PM

Present: Cllr Craig Chapman (Chairman)
Cllr Simon Brownless
Cllr Ann Haigh
Cllr Michelle Holt
Cllr John Phillips
Cllr Mike Pini
Cllr Brian Skarda

Also Present: District Cllr David Fowles
Mr Mehdi Mahjour (Parish Plan)
Mr Phil Challinor (Flood Warden)
15 Members of the Public (mainly for the Parish Plan Presentation and Public Time)

Presentation on the Parish Plan:

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-parish-plan-adopted-september-2024.pdf?v=1726150393>

Mr. Mehdi Mahjour presented the Bibury Parish Plan. Mehdi also made an appeal for volunteers, particularly those with expertise in social media and communications.

Q&A Session

Question: Why is the Parish Plan focused more on Arlington and Bibury, when Ablington is also part of the parish?

Answer: Unfortunately, no one from Ablington joined the Working Group, and there were only a few responses from Ablington residents. However, the Action Plan is not limited to Arlington and Bibury and can be applied to all the villages in the parish.

Question: In terms of funding, should we not consider ways the community can benefit financially from tourism? Could we introduce paid parking or donation boxes?

Answer: Charging for parking was mentioned as a potential funding stream. Other suggestions included selling souvenir guides, with some of the proceeds going back to the community through local businesses.

Volunteers for River Clean-up

Phil Challinor volunteered to lead the river clean-up initiative, with Cllr Craig Chapman and Cllr Bryan Skarda also offering their assistance.

Question: What is the current status of the new Swan Car Park?

Answer: The Manager of The Swan Hotel responded "No significant developments are planned; the focus is on keeping the area tidy." The site is not large enough to accommodate coaches, and it has been noted that the area is not suitable for a car park due to the lack of a safe pedestrian route.

The Council thanked Mehdi for his leadership in developing the Parish Plan and organising the survey, acknowledging the significant benefit it will bring to the community. The session ended with a round of applause.

Public Time

Update on Potential Housing Development

An update was requested regarding the proposed construction of two houses in the village, as well as the status of the land behind Aldsworth Road.

Response:

- **Cemetery Lane:** The Parish Council has proposed that this area be designated as Green Space.
- **Land South of Aldsworth Road:** The Parish Council has not yet taken a position on this land. However, there are concerns about land clearance. Concerns regarding development can be reported online at <https://www.cotswold.gov.uk/planning-and-building/planning-permission/report-breach-of-planning-regulations/>

Bibury is not currently considered a strategic site for development. It was agreed that the Chairman and Clerk would contact the Land Owner to ask about their plans for the land, following the land clearance.

Ablington Manor

Further information was requested regarding Ablington Manor and concerns raised about the speed of some of the construction lorries. These issues will be raised in the next Working Group meeting with the developers.. It was noted that such incidents can be reported directly to the Rural Crimes Officer (his contact details were published in the Village Life).

72/24. Apologies for absence.

There were none.

73/24. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the agenda to which the approved Code of Practice appears.)

There were none.

74/24. Approval of the Minutes of the Parish Council Meeting held on Tuesday 9th July 2024.

The minutes of the Parish Council Minutes held on Tuesday 9th July 2024, were approved, and signed as true record.

<https://www.biburyparishcouncil.gov.uk/documents/1890878>

75/24. To receive reports from the County and District Councillors.

District Cllr David Fowles read out his written report:

<https://www.biburyparishcouncil.gov.uk/uploads/district-cllr-david-fowles-report-september-2024.pdf?v=1725362058>

76/24. To agree the Parish Plan – Action Plan.

The Council expressed its gratitude to Mr Medhi Mahjour and the Parish Plan Working Group for their outstanding efforts in developing a comprehensive Action Plan.

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-parish-plan-adopted-september-2024.pdf?v=1726150393>

The Council unanimously agreed to adopt the Parish Plan and committed to supporting the implementation of the Action Plan, although it was noted that some of the 37 proposed actions will require further discussion and agreement before being implemented.

77/24. To receive a Flood Warden Report.

The Flood Warden report was presented by Mr Phil Challinor.

<https://www.biburyparishcouncil.gov.uk/uploads/flood-warden-report-july-2024.pdf?v=1720521632>

78/24. To receive the Highways Report from Cllr Craig Chapman and discuss follow-up on the TRO implementation.

Swan Bridge – Structural Support Report. [https://www.biburyparishcouncil.gov.uk/uploads/1234-001-\(2\)-swan-bridge-structural-report.pdf?v=1725957269](https://www.biburyparishcouncil.gov.uk/uploads/1234-001-(2)-swan-bridge-structural-report.pdf?v=1725957269)

Highways Safety Report - <https://www.biburyparishcouncil.gov.uk/uploads/highways-safety-report-aug-24.pdf?v=1725957213>

Cllr Craig Chapman presented the Members with the following written report:

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-pc-highways-report-sep24.pdf?v=1725957312>

The following key issues were identified:

- Safety Report: Generated by the Gloucestershire County Council Safety Team, which provided clear conclusions and actionable recommendations.
- Follow-up Actions: A meeting with Gloucestershire County Council, headed by County Councillor Dom Morris, Cabinet Member for Highways & Flood, is scheduled to discuss the report.
- Traffic Regulation Order (TRO): Addressing snagging issues outlined in section 2.2 of the report.

79/24 To receive the Clerk's Report.

The Clerk issued the report prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/clerks-report-september-2024-18.pdf?v=1725963087>

80/24 To consider correspondence from the National Trust with regard to lighting the car park at Arlington Row, and agree a response.

The National Trust are proposing to improve the lighting in the car park area at the bottom of Arlington Row.

1. Southern Electric to install a new supply and unit within the car park.
2. Up to 7 x Collingwood Pollard lights. [Collingwood Lighting Bollard Lights \(moonlightdesign.co.uk\)](http://moonlightdesign.co.uk). They can be installed so that they go on at dusk and go off at dawn or can be on a movement sensitive sensor (programmed to stay on for a fixed amount of time). They have 5 Watt bulbs and are roughly 1m in height.

The Council approved the proposals and expressed support should a planning application be required. The preference was for lights with motion sensors, and the decision regarding the installation of 4 or 7 lights will be referred to the residents of Arlington Row for input.

81/24 Finance:

a. To agree payments in accordance with the budget.

The Clerk sent the Members the September RFO reports prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/rfo-report-september-2024.pdf?v=1725967822>

The Council approved the payments.

The Council noted that there will be a direct debit payment, payable to CPRE for the Annual Subscription, to be debited around the 21st September 2024.

82/24. Planning:

a. To consider any new Planning, Licenses applications or Enforcement issues.

i) 24/02403/LBC | Reinstating of previously blocked up doorway and addition of two conservation and heritage design velux roof windows | **The Bakehouse** Arlington Green

The Council agreed to support this application.

ii) 24/02449/LBC | Replacement of flat stone capping with cock and hen capping on rebuilt section of drystone retaining wall (retrospective) | **Rosemary Cottage** 12 Awkward Hill

The Council agreed to support this application.

iii) 24/02447/TCONR | Crown Lifting all roadside Leylandii and Western Red Cedar trees by 2metres, to enable all traffic to use the road more easily and safely. This roadside boundary consists of 9 leylandii, 62 western red cedars. There are other species within it, including limes, holm oaks, spruce and beech, however it is the leylandii and western reds which are predominantly sprawling over the road. Light maintenance pruning maybe required to the other species at the same time. | **Orchard House** Ablington

The Council agreed to support this application.

b. To receive an update on Planning application already considered.

The report was circulated to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/planning-report-september-2024-11.pdf?v=1725553899>

83/24. To consider initiating a Housing Needs Survey.

Councillor Craig Chapman provided an update on the Parish Plan Housing Survey, along with his follow-up discussions with Social Housing Providers and the Cotswold District Council Homeseeker Portal.

The survey identified 51 social housing units within the Parish, with some noted as being unoccupied.

After a detailed discussion on the advantages and disadvantages of conducting a new housing needs survey, the Council concluded that there is no need for one at this time.

84/24. Councillor Submission (for notice of forthcoming events or reminders, not for discussion).

- Concerns were raised regarding noise and safety at the Football Club's biker meet events, though it was acknowledged that these gatherings are important for fundraising.
- The Council will consider developing an Emergency Plan for the village **AGENDA October.**

CONFIDENTIAL AGENDA `

That in accordance with the provisions of Schedule 12A of the Local Government Act 1972, the public and press be excluded during consideration of Agenda Item 85/24.

85/24 To receive a report from The Clerk and agree any actions.

The Clerk provided the confidential report to the members prior to the meeting.

The Council resolved to:

- Endorse the Clerk's recommendation to appoint a Locum Clerk during periods of the Clerk's absence on holiday, as needed.

86/24. Date of the next meeting of the Parish Council –8th October 2024.

The date of the next meeting will be held on Tuesday **8th October 2024** in the Village Hall.

There being no further business the Chairman closed the meeting at 9.05 pm.