

# **MINUTES OF THE BIBURY PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, ON TUESDAY 11<sup>TH</sup> JUNE 2024 AT 7.00PM**

Present: Cllr Craig Chapman (Chairman)  
Cllr Simon Brownless  
Cllr Ann Haigh  
Cllr Michelle Holt  
Cllr John Phillips  
Cllr Brian Skarda

Also Present 8 Members of the Public

## **Public Time**

- Green Space applications – Cotswold District Council have not yet responded to questions regarding the Green Spaces application for the Allotment Gardens, Cemetery Lane. Further concerns regarding the extensive use of weed killer in this area and the possibility of ecological damage, including the pollution of the river.  
Cllr Craig Chapman said he will follow up on the issues raised with Cotswold District Council.
- A question was asked if it was known if Geoffrey Clifton-Brown was in support of the Green Space application.
- A question was asked as to whether Cotswold District Council had acknowledged receipt to the Green Spaces applications submitted by the Parish Council. The Clerk stated that confirmation had been received, and that the Local Plan Review takes considerable time before proceeding to the next stage.
- Statements made by the owner of the Trout Farm (who was present):  
With regard to a safe passage for pedestrians from the overflow car park, this is still being looked at and may even be via Shoecroft.  
The coaches are of no real commercial value to the Trout Farm, as the visitors tend to just use the facilities and maybe purchase an ice cream. The Trout Farm are willing to work with the Parish Council for a long term solution.  
The clearance work is necessary and there was no evidence of voles.
- Mr Challinor (The Council's Flood Warden) stated that as river levels are at the lowest, now would be a good time to speak with land owners to remove the fallen trees and debris.

## **50/24. Apologies for absence.**

There were none.

**51/24. Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the agenda to which the approved Code of Practice appears.)

Cllr Ann Haigh declared an interest in Agenda Item 58/24b, with regard to a request from Mr John Hicks.

**52/24. Approval of the Minutes from the Annual Meeting of the Parish Council held on Tuesday 14<sup>th</sup> May 2024 and the Extraordinary Meeting of the Parish Council held on Monday 3<sup>rd</sup> June 2024.**

*The minutes of the Annual Meeting of the Parish Council held on Tuesday 14<sup>th</sup> May 2024, were approved, and signed as a true record.*

<https://www.biburyparishcouncil.gov.uk/uploads/minutes-may-2024-13.pdf?v=1717491017>

*The minutes of the Extraordinary Meeting of the Parish Council held on Monday 3<sup>rd</sup> June 2024, were approved, and signed as a true record.*

<https://www.biburyparishcouncil.gov.uk/uploads/minutes-extraordinary-meeting-june-24.pdf?v=1717594171>

The Chairman reported that following the May meeting, the Council has raised concerns with Enforcement Department regarding the Trout Farm:

- The overflow car park, lack of safe passage.
- Shoecroft Barn, as to whether the car parking needs planning permission
- Ecological damage especially regarding the habitat for the water voles. The Chairman has also reported the issues to the Wildlife Rural Police, with further evidence to be submitted.

**53/24. To receive reports from the County and District Councillors.**

There were none.

**54/24. To receive the Highways Report from Cllr Craig Chapman.**

Cllr Craig Chapman presented the Members with the following written report:

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-pc-highways-report-june-2024.pdf?v=1718109388>

Cllr Craig Chapman highlighted:

- The Traffic Regulation Order along with additional signage, will start to be implemented week commencing the 24<sup>th</sup> June 2024.
- The Vehicle Recording Camera is now logging data, which is showing interesting patterns of repeat offenders. The Council is still awaiting the signage to be installed.
- The National Trust are aware that the Wooden Barriers have been damaged but Highways will be repairing the footings and installing some higher signage.

**55/24. To receive an update on the Traffic Action Plan.**

Cllrs Craig Chapman and Brian Skarda presented an update on the Traffic Action Plan.

The Council wished to formally recognise the work carried out by Mark Honeyball and pass on their sincere thanks.

The document is on the Council's website and open for consultation: -

<https://www.biburyparishcouncil.gov.uk/uploads/traffic-action-plan-june-24.pdf?v=1717511532>

**56/24. To consider a request to submit evidence for the application to upgrade the Restricted Byways KCD13 & KBY3 to Byways Open to All Traffic (BOAT). The evidence should relate to:**

**a. The length of time/period you have known the route**

The following Members reported their knowledge of the route:

- Cllr John Phillips – 17 years
- Cllr Simon Brownless – 40 years
- Cllr Ann Haigh – 30 plus years
- Cllr Michelle Holt – 20 plus years.

**b. Your knowledge of its status, ie. any historic information, where it goes, and whether use has been by walkers, cyclists, horse-rider, horse & carriage, motor traffic etc.**

The Members reported that it is not possible for a motorised vehicle to access past the kennels, where there is dip in the road, known locally as 'the splash' as it is normally flooded.

The Members confirmed that they have witnessed use by horse riders, walkers and mountain bikes.

#### **57/24. Clerks Report**

The Clerk sent a copy of her written report to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/bpc-clerks-report-june-2024.pdf?v=1718022774>

#### **58/24 Finance:**

**a. To agree payments in accordance with the budget.**

The Clerk sent the Members the June RFO reports prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/rfo-report-june-24.pdf?v=1717848350>

*The Council approved the payments.*

**b. To consider a new quote from Mr Hicks regards to grass cutting, hedge cutting and strimming.**

A quote for work carried out by Mr Hicks was forwarded to the Members prior to the meeting.

*The Council agreed to a partial increase in the costs with further consideration to be given in the budget meeting for the Financial Year 2025/26.*

The Clerk to ask the Mr Hicks to ensure that the grass is swept up after cutting at Arlington Green.

#### **59/24. Planning:**

**a. To consider any new Planning, Licenses applications or Enforcement issues.**

i) 24/01278/FUL | Erection of single storey extension to porch, replacement garage building, new gates and garden walls | **Rosemary Cottage 12 Awkward Hill**

*The council agreed to support this application if the following conditions were included:*

- That under no circumstance should Awkward Hill be blocked off, whilst the work is being carried out.
- That there should be no obstruction at the Triangle (previous works for Rosemary Cottage permitted the use of the triangle for construction materials when the wall was being rebuilt but this caused considerable issues for other residents/vehicles).
- That the application ensure that they rectify any damage to the verge, as a result of their construction.
- That restrictions should be enforced about the excessive advertising signage.
- That there is consideration to the neighbouring properties.

ii) 24/01279/LBC | Erection of single storey extension to porch, replacement garage building, new gates and garden walls | **Rosemary Cottage 12 Awkward Hill**

*The council agreed to support this application, with conditions included as detailed for 24/01278/FUL.*

iii) 24/01643/FUL | Single storey rear extension | **Cobblers Church Road**

*The council agreed to support this application, if the following conditions are included:*

- That construction vehicles are parked on site and not permitted to block Church Road.
- That only suitable construction vehicles are permitted, note that Cemetery Lane and Church Road, are narrow, tight bend and a one way system, which is not suitable for HGV's.

**b. To receive an update on Planning application already considered.**

The report was circulated to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/planning-report-june-2024-12.pdf?v=1717782941>

**60/24. Date of the next meeting of the Parish Council –9<sup>th</sup> July 2024.**

The date of the next meeting will be held on Tuesday 9<sup>th</sup> July 2024 in the Village Hall.

There being no further business the Chairman closed the meeting at 8.20 pm.