

MINUTES OF THE ANNUAL MEETING OF BIBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL,
ON TUESDAY 14TH MAY 2024 AT 6.30PM

Present: Cllr Craig Chapman (Chairman)
Cllr Simon Brownless
Cllr Ann Haigh
Cllr Michelle Holt
Cllr John Phillips
Cllr Mike Pini
Cllr Brian Skarda

Also Present: District Cllr David Fowles
4 Members of the Public

Public Time

Trout Farm

Chairman read out a statement from Mr and Mrs Challinor: -

1. "We remain concerned at the continuing of bonfires at the Trout Farm and the strong repeated smell of burning plastic.
2. I think it is essential that if the intended tour of the Trout Farm goes ahead, I believe it vital that neighbours must be allowed to attend as we have direct knowledge of the history of the farm but it is also a requirement of planning legislation to consult and engage with neighbours.
3. The idea that an major planning applicant can avoid a public meeting regarding their long term planning intentions by seeking a *private meeting with the BPC is at variance with the requirements of planning law and must be avoided by the BPC. A private BPC would lead the BPC into a potential legal conflict with the community as the Trout Farm could later try to claim they had consulted the community when in reality they had sought a minimal restricted engagement only with the BPC and they might even ask the BPC not to relay everything raised by the applicant."

*The Council have advised Mr and Mrs Challinor that a private meeting with just the Parish Council and Trout Farm would not be permitted.

A resident spoke about her attendance at the Planning Control Committee, with reference to The Trout Farm planning applications. She felt that the Planning Control Committee did not understand the real issues and had an attitude that was belittling to the residents of Bibury.

The Chairman stated that the Council will follow up on the lack of enforcement for the previous applications.

A resident wanted to express her concern at the loss of heritage of the village, with these planning applications and some actions carried out by the Trout Farm, that are detrimental both to the environment and to the residents.

The issues will be brought up with the meeting with the MP Geoffrey Clifton-Brown.

District Cllr David Fowles will request a Planning Officer attends a future Bibury Parish Council meeting, to brief residents on the Planning process.

39/24. To elect a Chairman

The Council unanimously elected Cllr Craig Chapman as Chairman.

40/24. Apologies for absence.

Apologies were received from County Cllr Lisa Spivey

41/24. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the agenda to which the approved Code of Practice appears.)

There were none.

42/24. Approval of the Minutes from the Parish Council meeting held on Tuesday 9th April 2024.

The minutes of the Parish Council meeting held on Tuesday 9th April 2024, were approved, and signed as true record.

<https://www.biburyparishcouncil.gov.uk/uploads/minutes-april-2024.pdf?v=1714473015>

43/24 To agree roles within the Council.

Internal Checker – Cllr Simon Brownless
Highways, including the lead on the TRO – Cllr Craig Chapman
Village Life – Cllr Ann Haigh
Planning Lead – Cllr Michelle Holt

44/24 To agree representatives for Other Bodies.

Bibury United Charities – Cllrs Simon Brownless, John Phillips and Brian Skarda. (It was noted that there is now one vacancy, which can be filled by a non-Parish Council Member).
Village Hall – Cllr Mike Pini

45/24 To receive the Highways Report from Cllr Craig Chapman.

There was no report, as the Chairman will present his annual report to the Annual Parish Council.

46/24 To receive the ROSPA Report.

The Clerk sent the Members a written report prior to the meeting. A few actions have been identified and a quote for repairs has been received, see Agenda Item 47/24i.

47/24 Finance:

a. To agree payments in accordance with the budget.

The Clerk sent the Members the May RFO reports prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/rfo-report-may-2024.pdf?v=1715443213>

The Council approved the payments.

b. To review the Asset Register and confirm that the insurance is fit for purpose

<https://www.biburyparishcouncil.gov.uk/uploads/asset-register-reviewed-may-23.pdf?v=1683567583>

c. To receive the Internal Auditors Report

A copy of the report was sent to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/agar-internal-auditor-report-2024.pdf?v=1714723782>

d. To confirm the Council is eligible to complete the Certificate of Exemption for Financial Year ending 31st March 2024

The Council confirmed it is eligible to complete the Certificate of Exemption for Financial Year ending 31st March 2024

<https://www.biburyparishcouncil.gov.uk/uploads/certificate-of-exemption-2024-signed.pdf?v=1716722116>

e. To approve the Annual Governance Statement for Financial Year ending 31st March 2024

The Council approved the Annual Governance Statement for Financial Year ending 31st March 2024

<https://www.biburyparishcouncil.gov.uk/uploads/signed-agar-governance-and-accounting-may-2024.pdf?v=1716722071>

f. To adopt the Accounts and Accounting Statement for the Financial Year Ending 31st March 2024

The Council adopted the Accounts and Accounting Statement for Financial Year ending 31st March 2024

<https://www.biburyparishcouncil.gov.uk/uploads/balance-sheet-financial-year-ending-31st-march-2024.pdf?v=1712249773>

<https://www.biburyparishcouncil.gov.uk/uploads/signed-agar-governance-and-accounting-may-2024.pdf?v=1716722071>

g. To note the dates for the Exercise in Public Rights (3rd June – 12th July 2024)

The dates for the Exercise of Public Rights was noted.

h. To approve the direct debit payment for the subscription with the Information Commissioner's Office

The Council approved the direct debit payment.

i. To approve a quote from Damon Smith to carry out actions highlighted in the ROSPA Report.

The Council approved the quote from Damon Smith at a value of £600.

48/24. Planning:

a. To consider any new Planning, Licenses applications or Enforcement issues.

i) 24/01088/TCONR | T1 - Walnut - 3.0m overall crown reduction | **Bridge House** The Street

The Council agreed to support this application.

ii) 24/01148/TCONR | T1 - Turkey Oak - Minor works - laterally reduce easternmost branch tips by 2m to prevent growing through crown of adjacent Cedar of Lebanon (branches currently within crown of Cedar) T2 - London Plane - Minor works - crown lift easternmost branches to provide 3m of clearance to roof of adjacent Mill building (branches currently touching roof) | **Bibury Court** Church Road

The Council agreed to support this application.

iii) 24/01333/TCONR | 1. One Spruce for felling 2. One Western Red Cedar for felling 3. One yew for size reduction - generally 4. One yew for crown lifting - abutting building 5. One small yew - for felling, as growing sideways 6. One Western Red Cedar along wallside G7. Two more Western Red Cedars along boundary as in poor health | **Ablington Manor**

The Council agreed to 'No Comment'.

iv) 24/01273/LBC | Replacement of three rear roof windows | **35 The Square**

The Council agreed to support this application.

b. To receive an update on Planning application already considered.

The report was circulated to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/may-24-planning-report.pdf?v=1715439605>

49/24. Date of the next meeting of the Parish Council –11th June 2024.

The date of the next meeting will be held on Tuesday 11th June 2024 in the Village Hall.

There being no further business the Chairman closed the meeting at 7.30 pm.