

MINUTES OF BIBURY PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL,
ON TUESDAY 12TH SEPTEMBER 2023 AT 7PM

Present: Cllr Craig Chapman (Chairman)
Cllr Simon Brownless
Cllr Ann Haigh
Cllr Michelle Holt
Cllr John Phillips (departed after public time)
Cllr Mike Pini
Cllr Brian Skarda

Also Present: District Cllr David Fowles, County Cllr Lisa Spivey, Tony Dale from Cotswold District Council (Cabinet Member with a portfolio that includes tourism) and 6 Members of the Public

Public Time:

- Parking – concerns were raised with reference the parking on double yellow lines and inconsiderate parking by coaches.

See also Agenda Item 82/23.

Resident: - Suggested that the parking on double yellow lines needs to be systematically enforced and secondly that potentially coaches are banned from the village. Furthermore, that the Parish Council lead a campaign with a sub-committee to achieve this.

Tony Dale: - The Cotswolds is a hugely popular global tourism location. Cotswold District Council work with a Destination Management Organisation with a 'destination management strategy', where there do not actively promote Bibury. They work with coach operators, accommodation providers, hospitality and the government. He acknowledged the challenges faced with the sheer amount of vehicles and coaches and encouraged the Community to build their evidence base, by collecting data on the number, times, days, and name of coach companies; then share that information with Cotswold District Council and Gloucestershire Highways.

There was a comprehensive discussion around the value of the coaches visiting Bibury and the need for enforcement.

County Cllr Lisa Spivey spoke about:

- The Traffic Regulation Order is being processed.
- The white lines for the coach bays needs to be renewed.
- Enforcement, an understanding on the amount of enforcement that can be provided by Gloucestershire County Council, and maybe a way additional enforcement could be provided but would need to be paid for by other sources (i.e. The Parish Council).
- Working with the Police to support the community.
- Will continue to lobby Gloucestershire Highways but would encourage the Community to form an Action Plan.

To receive a presentation from Mr Angus Hay with regards plans for the Trout Farm

Mr Angus Hay was not present. (He sent his last minute apologies).

75/23. Apologies for absence.

Apologies were received from Cllr John Phillips(departed after Public Time).

76/23. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)

Cllr Ann Haigh declared an interest on Agenda Item 87/23c, planning statement for Swallows Nest.

77/23. Approval of the Minutes from the Parish Council meeting held on Tuesday 11th July 2023.

The minutes of the Parish Council meeting held on Tuesday 11th July 2023, were approved and signed as true record.

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-july-23-draft-minutes.pdf?v=1690108909>

78/23. To receive reports from the District and County Councillors.

County Cllr Lisa Spivey reported on:

- Investigating the parking concerns and enforcement.
- Full County Council meeting tomorrow, that is to cover a wide range of topics.
- Adult Social Care inspection & LGA Peer Review.

District Cllr David Fowles reported on:

- Attended a Cabinet meeting today, budget expenditure and income is under huge pressure.
- Trinity Road Office, some of the space is to be made available as for commercial use.
- Local Plan update.
- Tourism initiatives.
- Planning Application reference Swallows Nest to be considered at the Planning Committee, at Cotswold District Council.

79/23. To consider any actions from the Presentation with regards to the Trout Farm.

There was no presentation but Cllr Craig Chapman reported on his meeting with Mr Angus Hay from the Trout Farm.

- It is not practical for coaches to go down the Ablington Road
- Additional signage is required for the car parks
- Shoecroft Barn, will most likely not now be made into Holiday Lets but they are now looking at possible alternative uses.

80/23. To receive a Flood Warden report and agree any follow up action.

Mr Phil Challinor presented a report to the Council: -

<https://www.biburyparishcouncil.gov.uk/uploads/flood-warden-report-september-2023.pdf?v=1694540038>

The Council will investigate the potential of clearing the drains once a month, using either volunteers or paid contractors. Cllr Craig Chapman will check if this will be permitted by Gloucestershire Highways. **PC/CC**

District Cllr David Fowles to investigate whether Planning Permission is required to fell the Ash Trees with Dieback along the river bank. Cllr Brian Skarda will contact the landowners of Water Lane and report the clearance work required. **BS/DF**

81/23. Highways

a. To receive the Highways Report from Cllr Craig Chapman

Cllr Chapman presented the Members a written report:-

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-pc-highways-report-sept-2023.pdf?v=1694428581>

82/23. To consider correspondence with regards to the Coach Parking and agree any actions.

Correspondence and a report from Cllr Ann Haigh was sent to the Members prior to the meeting.

Please read the discussion held under Public Time.

*The Council agreed to form a *Working Group to tackle the issues with regards traffic management and parking.*

*Cllrs Craig Chapman, Brian Skarda, District Cllr David Fowles, Jason Holt and possibly Mark Honeyball . The Working Group will report back to the Council with recommendations.

Clerks' Note – subsequent to the meeting Cllr Craig Chapman concluded there would be a conflict of interest if he was on the Working Group and also chaired meetings to assess recommendations and so has decided to withdraw from the Working Group.

83/23. To receive the Clerks Report.

The Clerk sent the Members a written report prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/clerks-report-september-2023-10.pdf?v=1693914407>

84/23. To receive an update from Cllr Brian Skarda on the Post Office.

The property remains empty, and at present there is no Post Office. Cllr Brian Skarda read out correspondence from the Post Office. The Post Office should be re-opening once the building works have been completed and it is indicated this will be in April / May 2024.

<https://www.biburyparishcouncil.gov.uk/uploads/post-office-sep-23.pdf?v=1694548040>

85/23. To receive an update on the Working Group for a Parish Plan

Cllr Chapman briefed the Council that Mr Mendi Mahjour is keen to form a Working Group. Cllrs Michelle Holt and Ann Haigh will join the Working Group, which will be community led. An article is to be included in Village Life requesting residents participation.

86/23. Finance:

a. To agree payments in accordance with the budget.

The Clerk sent the Members the September RFO reports prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/rfo-report-5th-september-2023.pdf?v=1694100406>

The Council approved the payments.

87/23. Planning:

a. To consider any new Planning, Licenses applications or Enforcement issues.

a) 23/02093/FUL | Erection of one and a half storey front side and rear extensions, insertion of x 8 rooflights, alterations to boundary wall | **Garth Cottage** Arlington Green

The Council agreed to comment:- “that the Council would prefer a more sympathetic design that would fit in better with the surrounding buildings, which is in the Conservation Area. The Council have no concerns with regards to the scale of the works proposed.”

b) 23/02275/FUL | Conversion of loft to a bedroom and internal refurbishments to modernise property. Erection of a EV charge point and other associated works | **1 Arlington Row** Awkward Hill

The Council agreed to support this application.

c) 23/02276/LBC | Conversion of loft to a bedroom and internal refurbishments to modernise property. Erection of a EV charge point and other associated works | **1 Arlington Row** Awkward Hill

The Council agreed to support this application.

d) 23/02410/FUL | Conversion of garage into dwelling and other associated works | **Cotteswold House** Arlington

The Council agreed to support this application.

e) 23/02557/LBC | Formation of opening in internal wall | **The Village Stores** Arlington

The Council agreed to support this application.

f) 23/02540/TCONR | As marked up on the attached plan. Fell 7 ash trees in significant stages of decline with ash dieback. 2 x mature leylandii trees - fell | **Orchard House** Ablington

The Council agreed to support this application.

b. To receive an update on Planning application already considered.

The report was circulated to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-planning-report-september-2023.pdf?v=1693913858>

c. To approve the statement on Planning Application 22/03206/FUL Swallows Nest, for Cotswold District Council Planning Committee meeting.

Cllr Craig Chapman drafted a response to be read out at the Planning Committee meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/swallow-nest-statement.pdf>

The Council approved the response.

88/23. Councillor Submissions (for notice of forthcoming events or reminders, no for discussion)

There were none.

89/23. Date of the next meeting of the Parish Council –10th October 2023.

The date of the next meeting will be held on Tuesday 10th October 2023 in the Village Hall .

There being no further business the Chairman closed the meeting at 9.10 pm.