

DATA PROTECTION IMPACT ASSESSMENT

PART 1

Date of the assessment	8 th May 2023
Who is carrying out the assessment?	Irena Litton
Controller organisation	Bibury Parish Council
Data Protection Officer (DPO)	Irena Litton
Assessment to be kept under review by	The DPO
Project	
What does the project aim to achieve?	Community Speed Watch camera operating
What types of data processing are involved?	<ul style="list-style-type: none"> • Collection of personal data • Use of personal data • Erasure of personal data • Storage of personal data • We will produce anonymised statistics from the data
Processing	
Nature of the personal data	
Benefits of the processing	<ul style="list-style-type: none"> • Speed Reduction within our village using data collected via ANPR cameras which provide registration numbers and associated speeds to the police.
How much personal data will you be collecting and using? How often?	Approximately 2000 records per day. will be collected each day.
How long will you keep the personal data for?	1 year.
Individuals affected by the processing	<ul style="list-style-type: none"> • Number of individuals affected by the processing: Between 500 and 2000. • Relationship with individuals: Road Users • Extent of control individuals will have over the processing: They can't. • Effect on individuals: Data subjects who exceed the speed limit may be sent a speed warning letter from the police. • Information given to individuals: There will be signs notifying road users of the presence of ANPR cameras. • Ways the controller will support individual rights: <ul style="list-style-type: none"> • We will make our data protection impact assessment and camera operating policy available to the public via the Bibury Parish Council website.
Geographical areas covered	The processing is restricted to the site of each camera within the Civil Parish of Bibury.
How will data processing	Collection of personal data

<p>be carried out?</p>	<p>Via an ANPR camera.</p> <p>Use of personal data The data will be collated and provided to the police for review and issuing of letter regarding speed warning letters to those exceeding the mandated speed. This should help reduce speeding through our village.</p> <p>Storage of personal data The data will be stored electronically on secured servers, in accordance with our GDPR policies and procedures.</p> <p>Deletion of personal data The data will be securely deleted from the server.</p> <p>We will produce anonymised statistics from the data Statistics will include average speeds, volumes of traffic, time of day/seasonal trends.</p>
<p>Source of the personal data</p>	<p>ANPR cameras.</p>
<p>Will you be sharing the personal data with anybody?</p>	<p>Yes:</p> <ul style="list-style-type: none"> • Police.
<p>Wider processing context</p>	<p>Are there any prior security flaws or concerns over this type of processing? No - the ANPR camera is accredited for this use.</p> <p>Is any new technology being used or is any existing technology being used in a new way? No - the ANPR camera is accredited for this use.</p> <p>What is the current state of technology in this area? Fully tried and tested. The ANPR camera is accredited for this use.</p> <p>Are there any current issues of public concern that should be addressed? None.</p> <p>Certification scheme We have full GDPR policies and procedures in place..</p>
<p>Stakeholders</p>	
<p>Internal stakeholders I will consult the following stakeholder at Bibury Parish Council:</p> <ul style="list-style-type: none"> • Bibury Parish Council Councillors - <p>I will consult with the stakeholder about:</p> <ul style="list-style-type: none"> • Full Council have been consulted about installing the ANPR camera and processing the data resulting from it. <p>Experts I will consult with the following expert:</p>	

- Mathew Parker - Road Safety Engineer at Gloucestershire County Council

Compliance

Lawful basis for processing	Public interest
Processor compliance	We have certified GDPR policies and procedures that cover the use and processing of data.
Proportionality	<ul style="list-style-type: none"> • Bibury Parish Council will prevent function creep: The Community Speed Watch camera will be operated as set out in a defined, specific procedure (CSW camera operating policy). Data will not be shared with others not defined within this procedure. • Bibury Parish Council will ensure data quality: We will use a certified ANPR camera, approved by both County Council and Police to collect the data, assuring it's quality and accuracy. • Bibury Parish Council will ensure data minimisation: We will not keep the data for any longer than is required for its purpose, as defined in our CSW camera operating policy. • Is there another way to achieve your objectives? <ul style="list-style-type: none"> • No

PART 2 - RISK ASSESSMENT

Source of risk	Potential impact on individuals	Likelihood of harm	Severity of harm	Overall risk
Data subjects not expecting their personal data to be used in this way.	Unexpected receipt of speed warning letter from police.	Remote	Minimal	Low