

**MINUTES OF BIBURY PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL,
ON TUESDAY 14th JUNE 2022 AT 7PM**

Present: Cllr Richard Williams
Cllr Simon Brownless
Cllr Craig Chapman (Chairman)
Cllr Ann Haigh
Cllr John Phillips

Also Present: District Cllr Ray Theodoulou &
5 Members of the Public

Public Time

Traffic Regulation Order – discussions took place on the perceived advantages and disadvantages of the proposals.

The Parish Council will endeavour to reach out to the Community to keep them updated and concluded that it hopes that compromises can be reached so that the majority of the community benefits from the proposals. (Please see Agenda Item 67/22).

Flood Prevention Scheme – a resident wanted to share his knowledge of the river. Cllr Chapman will make contact with said resident. **CC**

63/22. Apologies for absence.

Apologies were received from Cllrs Neil Clegg & Victoria Summerley

64/22. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)

Cllr Richard Williams declared an interest in Agenda Items 72/22 in relation to the Planning Applications 22/01601/LBC & 22/01600/FUL, 10 & 11 The Street. (Cllr Richard Williams departed the room whilst these items were considered).

65/22. Approval of the Minutes of the Parish Council Meeting held on Tuesday 10th May 2022.

The minutes of the Annual Meeting of the Parish Council held on Tuesday 10th May 2022, were approved and signed as true record.

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-may-22-draft-minutes.pdf>

66/22. To receive reports from the District and County Councillors.

District Cllr Ray Theodoulou reported

- Planning issues – there are major issues within the Planning Department at the District Council, and progress to solve the issues is slow. The transactions are not being dealt with in a timely manner, and there is a backlog.
- Enforcement Action is still being pursued with regards Glebe House.
- Was not in support of a proposal to borrow a large sum of money for Solar Farms.

67/22. To receive an update on the Traffic Regulation Order.

Cllr Richard Williams confirmed that the Council managed to get the informal consultation deadline extended to the 10th June 2022. The Council could not persuade TRO Ltd to write to every household but did manage to put an article in the Village Life (with contact details for those who had further questions or were struggling to view the proposals).

The data from the informal consultation will be analysed by TRO Ltd and they will then put forward amendments for further discussion. The next steps are then as follows:-

1. A Statutory Consultation will take place (fire, police, parish council, county councillor, LHM, ambulance etc.)
2. A Notice of Proposal (Public Consultation) process will follow whereby:
 - a. Notices and plans are erected on street furniture;
 - b. Advertised in the local press
 - c. Placed on the county council website
3. A report is then written outlining the process and making a recommendation on how to proceed and is sent to the Council for sign off.
4. If approved, Detailed Designs are drawn up and sent to the site team who will install the various measures and the Order is made.

68/22. To receive the Clerks Report.

The Clerk sent the report to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/clerks-report-june-2022-16.pdf?v=1655045983>

69/22. To receive the Highways Report from Cllr Craig Chapman.

The Highways report by Cllr Craig Chapman was sent to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-pc-highways-report-12-june-2022.pdf?v=1655204395>

Cllr Craig Chapman shared a copy of the design – the sign is 3ft6” x 1ft2”.

It was agreed to authorise the sign, with the cost being shared equally with the National Trust.

70.22. To receive an update on the friendship partnering with Arlington Heights Community of Arlington County, Virginia

Cllr Craig Chapman reported that he has made initial contact with the representative of the Arlington Heights. An outline of an informal linking up of the two communities has been drawn up. The Parish Council will need to consider and agree a proclamation, to promote cultural interests, enhance the understanding of the respective communities and even arrange visits.

71/22. Finance:

a. To agree payments in accordance with the budget.

The Clerk sent the Members the June *RFO report prior to the meeting.

*RFO Report includes, payments, receipts, bank reconciliation, copy of invoices for approval and a copy of the bank accounts balances.

<https://www.biburyparishcouncil.gov.uk/uploads/june-2022-rfo-report.pdf?v=1655203518>

b. To receive the Internal Auditors report.

The Internal Audit Report was sent to the Members prior to the meeting; there were no recommendations.

<https://www.biburyparishcouncil.gov.uk/uploads/ia-agar-2022.pdf?v=1655207978>

c. To approve the Annual Governance Statement for the Financial Year Ending 31st March 2022.

<https://www.biburyparishcouncil.gov.uk/uploads/annual-return-form2-2021-22-e-1.pdf?v=1651755017>

The Council approved the Annual Governance Statement for the Financial Year Ending 31st March 2022.

d. To adopt the Accounting Statement for the Financial Year Ending 31st March 2022.

<https://www.biburyparishcouncil.gov.uk/uploads/annual-return-form2-2021-22-e-1.pdf?v=1651755017>

The Council approved the Annual Accounting Statement for the Financial Year Ending 31st March 2022.

72/22. Planning:

a. To consider any new Planning, Licenses applications or Enforcement issues.

22/01600/FUL | External renovation, demolition and construction works to Tearooms and Post Office | **10 And 11 The Street** Bibury

The Council agreed to support this application.

22/01601/LBC | Internal and External renovation, demolition and construction works to Tearooms and Post Office | **10 And 11 The Street** Bibury

The Council agreed to support this application.

22/01638/FUL | Rebuild existing Garden Room extension, replace 4no. windows and associated works | **25 The Square** Bibury

The Council agreed to support this application.

22/01639/LBC | Rebuild existing Garden Room extension, replace 4no. windows and associated works | **25 The Square** Bibury

The Council agreed to support this application.

22/01621/TCONR | See tree management plan | **The Swan** The Street

The Council agreed to support this application.

C/22/00474/PRMA | New Premises Licence | Open for Consultation | **Office Bibury Farm Barns** Bibury

The Council agreed to support this application.

b. To receive an update on Planning application already considered.

The report was circulated to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/bibury-planning-report-june-2022.pdf?v=1655040939>

73/22. Councillor Submissions.

There were none.

74/22. Date of the next meeting of the Parish Council – 12th July 2022.

The date of the next meeting will be Tuesday 12th July 2022 at 7pm .

There being no further business the Chairman closed the meeting at 8.03 pm.