

# BIBURY PARISH COUNCIL

Clerk: Mrs Irena Litton. 34 Dozule Close, Leonard Stanley, Gloucestershire. GL10 3NL  
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To: Parish Councillor

Richard Williams (Chairman), Simon Brownless, Craig Chapman, Neil Clegg, Ann Haigh, John Phillips and Victoria Summerley.

I hereby give notice of the Annual Meeting of the Parish Council that will be held in Bibury Village Hall **on Tuesday 10<sup>th</sup> May 2022 at 6.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

**All residents** of the Parish are welcome to attend and a period of up to 15 minutes will be available at the beginning of this meeting for members of the public to raise questions.

Dated: 4<sup>th</sup> May 2022



Irena Litton  
Clerk to the Council

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## AGENDA

- 44/22. To elect a chairman
- 45/22. Apologies (To receive apologies for absence).
- 46/22. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)
- 47/22. **Approval of the Minutes of the Parish Council Meeting held on Tuesday 12<sup>th</sup> April 2022.**
- 48/22. To elect a Vice Chairman and agree roles within the Council.
- 49/22. To agree the representatives for Other Bodies.
- 50/22. To receive reports from the District and County Councillors.
- 51/22. To consider Emergency Plan and Flood Warning proposals.
- 52/22. To consider a proposal from the National Trust - "Lighting of the car park at Arlington Row will be installing two 100mm square post 1.6m high either side of the carpark entrance against the boundary wall and installing a solar pir light on each, the lights will be facing into the car parking area only, have a lighting duration of no longer than 3 minutes and a maximum lumen power of 2700k in line with current ecological guidance".
- 53/22. To review Standing Orders.
- 54/22. To review the Financial Regulations.
- 55/22. To review the Risk Management Policy.
- 56/22. Finance:
  - a. To agree payments in accordance with the budget.
  - b. To review the Asset register.

- c. To review the Insurance is still fit for purpose and approve a quote.
- d. To receive the Internal Auditors report.
- e. To adopt the Accounts for the Financial Year Ending 31st March 2022.
- f. To confirm the Council is eligible to complete the Certificate of Exemption for Financial Year Ending 31<sup>st</sup> March 2022.
- g. To approve the Annual Governance Statement for the Financial Year Ending 31<sup>st</sup> March 2022.
- h. To adopt the Accounting Statement for the Financial Year Ending 31<sup>st</sup> March 2022.
- i. To note the dates for the Exercise in Public Rights.

**57/22.** To receive the ROSPA Report.

**58/22.** To receive the Clerks report.

**59/22.** To receive the Highways Report from Cllr Craig Chapman.

**60.22.** To consider a request from Arlington Heights Community of Arlington County, Virginia to have an informal twinning / cultural exchanges.

**61/22.** Planning:

- a. To consider any new Planning, Licenses applications or Enforcement issues.
- b. To receive an update on Planning application already considered.

**62/22.** Date of the next meeting of the Parish Council – 14<sup>th</sup> June 2022.