

INTRODUCTION

Bibury Parish Council seeks to be pro-active in ensuring projects are properly planned and budgeted for. This is a living document that can be added to as concerns/issues and aspirations are identified and will be updated regularly.

Proper planning of projects should ensure that funding is set aside and budgeted for. Timescales should be realistic to avoid any sudden hike to the Precept. The budget should be reviewed regularly against the Action Plan to ensure that projects remain on track.

	INTIATIVE TITLE	AIM	ACTIONS	TARGET DATE	BUDGET	UPDATE
1a	Stand Alone Website	To communicate effectively and efficiently the Councils' Business. To comply with legislation.	<ul style="list-style-type: none"> ➤ Chose appropriate platform provider. ➤ Identify legislation requirements. ➤ Set up website. ➤ Go live. 	Spring 2019	£1800	Completed Feb 2019.
1b	Set up Council email addresses	To ensure that professional approach to Council business.	<ul style="list-style-type: none"> ➤ Set up individual Council email addresses 	Spring 2019	Within budget set for 1a.	Completed March 2019.
2	Local Council Awards	Ensure the Council are working to Best Practice for the benefit of the community.	<ul style="list-style-type: none"> ➤ Ensure Council meets with the criteria for the Foundation Award ➤ Work towards meeting the criteria for the Quality Award ➤ Aspire to achieve the standard required for the Gold Award 	Spring 2019 Winter 2019 Spring 2021		Council agreed in Jan 19.
3	Village Green	To register Arlington Green as a Village Green	<ul style="list-style-type: none"> ➤ Work with the Land Registry to ensure documentation is in order ➤ Resubmit Application 	Spring 2019		
4	Replace Litter / dog bins	To ensure that Bibury retains high standards in this Conservation / tourist location.	<ul style="list-style-type: none"> ➤ Agree a design ➤ Work with Ubico to ensure bins are in the right locations ➤ Replace bins 	Spring 2019	£7000 Some costs to be offset against donations	Bins ready to be delivered and installed
5	Provide Grit Bins	Steep hill on triangle near Ablington, grit bin required. Provide several grit bins	<ul style="list-style-type: none"> ➤ Provide new grit bin. ➤ Grit bins to be made from old 	February 2019 March	£ 250 No cost	Completed

		locations to be provided. Replace grit bins	barrels and grit provided. ➤ Move grit bin from the Pike and place at Packhorse Lane put 'barrel' grit bin at the Pike.	2019 Summer 2019		
6	Winter Plan	To ensure that appropriate procedures are in place for wintry weather.	<ul style="list-style-type: none"> ➤ Identify gritting routes (primary and secondary) ➤ Have a location plan of all grit bins & ensure that all bins are filled with serviceable grit. ➤ Nominate a Snow Warden (who is responsible for instructing the Snow Plough Operators). ➤ Secure hand-spreader 	Review annually		
7	Reduce Speeding	Install Gateways to main entrances to the village	<ul style="list-style-type: none"> ➤ Work with Highways Area Manager & County Cllr. ➤ Secure funding through Community Match Scheme ➤ Colour surfacing and white 'gateways' ➤ Investigate Traffic Calming measures ➤ VAS to be repaired 	End of 2019	? From Earmarked Reserves	Meeting arranged.
8	Reduce Speeding	Police Enforcement	<ul style="list-style-type: none"> ➤ Work with the Police to install survey equipment; enabling the police to identify the most suitable locations to carry out mobile speed enforcement ➤ Write to the Chief Constable 	End of 2019		

9	Maintain Benches & Noticeboards	To ensure they remain viable and smart.	➤ Maintenance as required.	Ongoing.	(General Maintenance budget).	Bench at Arlington Green & The Square needs replacing.
10	Play Equipment	To ensure that equipment remains safe and useable.	➤ Maintenance as required. ➤ Annual Rospa Report	Ongoing.	General Maintenance Budget + Highways Earmarked Reserves	Rospa Report booked in for April.
11	Grass Cutting	To maintain short grass	➤ Cut when necessary throughout the growing season	Ongoing	£1200	
12	Litter Picking	To maintain tidy villages	➤ Litter pick throughout the year.	Ongoing	General Maintenance budget	
13	Signage	To audit signs to ensure that are relevant and provide new signage where appropriate	➤ Audit signs ➤ Ensure removal or additional signage complies with Highways regulations/permissions.	End of 2019	General Maintenance Budget + Highways Earmarked Reserves	
14	Support Local groups and organisations	To ensure that groups assist with the social welfare of the village	➤ Develop a grant awarding policy	Summer 2019		Grant Awarding Policy adopted Feb 19.
15	Defibrillator	To provide an additional defibrillator	➤ Identify location ➤ Apply for funding ➤ Order and Install Defib ➤ Organise Training	Spring 2019	£2200 (funding to be sought from grants and donations)	Being installed April 2019)
16	Noticeboard	To provide a noticeboard at Arlington Fields	➤ Contact Cirencester Housing Association for permission ➤ Obtain quotes for new	June 2019		

			noticeboard & installation costs.			
--	--	--	-----------------------------------	--	--	--